

# **Kentucky Commission on Proprietary Education**

Meeting Minutes

February 22, 2017

A meeting of the Kentucky Commission on Proprietary Education (KCPE) was held at 300 Sower Boulevard in Frankfort, KY on Wednesday, February 22, 2017.

## **COMMISSION MEMBERS PRESENT**

Chairman Leonard Napolitano, Vice-Chairman Jim Jackson, Deputy Secretary Brad Montell, Chase Bannister, Gerria Berryman, Brian Gupton, Walter Lee, Sarah Levy and Deborah Mobley.

## **STAFF PRESENT**

Misty N. Edwards, Executive Director; Kiarra Wathen and Debbie Garrison -Administrative Staff

Tess Russell – Staff Attorney Supervisor, Office of Legal Services

Stephanie Belt - Staff Assistant from Budget & Administration Office

## **GUESTS**

Representative from Galen College of Nursing – Sarah Cowan

Representatives from Kentucky School of Phlebotomy – Bronte Clifford, Craig Clifford, M.D., Emily Witt, and Carly Huffman

Representatives from MedQuest College – Robin Boughey and Amy Lawrence

Representative from Lake Cumberland CDL - Tom Barron

## **CALL TO ORDER**

Leonard Napolitano, Chairman, called the meeting to order at 1:30 PM Eastern Time.

## **MINUTES**

A motion was made by Ms. Mobley to approve the minutes from the January 25, 2017 meeting. Mr. Gupton seconded the motion. Motion carried.

## **EXECUTIVE DIRECTOR REPORT**

- HB 238 and HB 254 were discussed and the commission will be informed of future developments.
- A conference call is scheduled with KCTCS on Friday, February 24, 2017 to discuss CDL schools and KRS 165A.515.
- Medtech student records are continuing to be sorted and scanned for retention purposes.
- As of January 31, 2017 all licensed schools submitted job placement reporting.
- Licensed schools will be notified electronically of the May 15, 2017 renewal deadline.
- Debbie Garrison returned to KCPE as administrative staff.

## **FINANCIAL REPORT**

Ms. Belt reviewed the financial reports for January 2017. No action required.

## **APPLICATION FOR PERMIT TO ACT AS AN AGENT**

*The following application was submitted for the Commission's review and approval:*

- Tulsa Welding School, Jacksonville, FL
  - Misty Estrada-Loya

A motion was made by Mr. Lee to approve the application agent as submitted. Ms. Levy seconded the motion. Motion carried.

### **APPLICATION FOR RESIDENT SCHOOL**

*The following application was submitted for the Commission's review and approval:*

- Kentucky School of Phlebotomy, LLC, Louisville, KY

A motion was made by Mr. Lee to approve the application for resident school as submitted. Ms. Mobley seconded the motion. Motion carried.

### **APPLICATION TO AWARD AN ASSOCIATE DEGREE**

*The following applications were submitted for the Commission's review and approval:*

- MedQuest College, Lexington, KY
  - Diagnostic Medical Sonography- Echocardiography/Associate of Applied Science

A motion was made by Ms. Berryman to approve the application as submitted. Mr. Gupton seconded the motion. Motion carried.

- MedQuest College, Lexington, KY
  - Diagnostic Medical Sonography- Vascular/Associate of Applied Science

A motion was made by Ms. Berryman to approve the application as submitted. Ms. Mobley seconded the motion. Motion carried.

- Galen College of Nursing-ARH, Hazard, KY
  - LPN to RN Bridge Option

A motion was made by Ms. Berryman to approve the application as submitted. Ms. Levy seconded the motion. Motion carried.

- ATA College, Louisville, KY
  - LPN to RN Bridge ADN

A motion was made by Mr. Lee to approve the application as submitted. Ms. Mobley seconded the motion. Motion carried.

- ATA College, Louisville, KY
  - Pre-Licensure Registered Nursing, Associate Degree of Science

A motion was made by Mr. Lee to approve the application as submitted. Mr. Gupton seconded the motion. Motion carried.

### **NOTIFICATION TO REVISE AN EXISTING PROGRAM FOR LESS THAN 25%**

*The following applications were submitted for the Commission's review and approval:*

- Becker Professional Development Corporation, operating as Becker Professional Education, Lexington, KY
  - Becker CPA

A motion was made by Mr. Gupton to approve the application as submitted. Mr. Lee seconded the motion. Motion carried.

- Becker Professional Development Corporation, operating as Becker Professional Education, Louisville, KY
  - Becker CPA

A motion was made by Ms. Berryman to approve the application as submitted. Ms. Levy seconded the motion. Motion carried.

### **APPLICATION FOR PERMIT TO ACT AS AN AGENT**

*The following applications were submitted for the Commission's review and approval:*

- Tulsa Welding School, Jacksonville, FL
  - Scott J. Karcher

A motion was made by Mr. Lee to approve the application as submitted. Ms. Mobley seconded the motion. Motion carried.

- Tulsa Welding School, Jacksonville, FL
  - Mark A Arroyo

A motion was made by Ms. Mobley to approve the application as submitted. Mr. Gupton seconded the motion. Motion carried.

- Lincoln College of Technology, Nashville, TN
  - Shayne M. Pulver

A motion was made by Mr. Gupton to approve the application as submitted. Ms. Levy seconded the motion. Motion carried.

### **OTHER BUSINESS**

- The Student Issues Committee met on Wednesday, February 22, 2017 at 11 AM in Frankfort, KY to review the most recent claims submitted by former Medtech students. The last review was held on December 14, 2016. The Student Issues Committee will continue to assess claims and request the student validate the value of their claim with additional information. The committee will then create one unified packet and present it to the full commission for a recommendation after receiving all information.
- The Process Committee met on Tuesday, February 21, 2017 at ATA College in Louisville, Kentucky. The committee is continuing to review regulations and KRS 165A.

### **NEXT MEETING**

The next Commission meeting is scheduled for Wednesday, March 22, 2017 at 1:30 PM Eastern Time at 300 Sower Boulevard, Frankfort, KY.

### **ADJOURN**

A motion was made by Mr. Jackson to adjourn the meeting. Ms. Levy seconded the motion. Motion carried.