

# Kentucky Commission on Proprietary Education

## Meeting Minutes

A regular meeting of the Kentucky State Commission on Proprietary Education was conducted on March 27, 2013 at the Capitol Plaza Tower in Frankfort, KY.

### Members Present

Debby Carter, Monica Hall, Jim Jackson, Cindy Landry, Walter Lee, Sarah Levy, Joseph U. Meyer, Len "Nappi" Napolitano, Glen Wilham

### Staff Present

Steve Wilborn, Steve Rosenberg

### Call to Order

Joseph Meyer, Chair, called the meeting to order at 10:04am

### Meeting Minutes

A motion was made by Jim Jackson and seconded by Cindy Landry to approve the January 23, 2013 meeting minutes. Motion carried.

### Interim Executive Director's Report

Steve Wilborn presented a written report to the Commission.

#### Key points:

- Staff processed: Transcript Requests, 61; CDL Skills Instructors, 4; Agents, 15
- Brown Mackie College, Universal Technical Institute and Lexington Healing Arts Academy applied to revise a program less than 25%, approved.
- Galen College of Nursing applied to revise program name/ less than 25%, approved.
- The CE Shop, Paducah Truck Driving School and International Truck Driving School applied to change school location, approved.
- Nashville Auto-Diesel College applied to change name to Lincoln College of Technology (Nashville), acknowledged.
- Spencerian College of Louisville discontinued two programs, acknowledged
- All licensees have been contacted and reminded of renewal deadlines.
- Complaint Committee will meet immediately following Commission meeting to discuss two complaints.
- CDL Skills Instructor and Agent ID Badges have all been processed and mailed.
- All old files and file cabinets have been transferred from the Office of Occupations and Professions to the Capitol Plaza Tower.

Executive Directors report was accepted.

### Decker College

A motion was made by Glen Wilham and seconded by Debbie Carter to dismiss the three Administrative Complaints against the former Decker College. Motion carried.

## **Lorman Education Services**

Lorman applied for and was awarded a license as a Non Resident School by the KY Board of Proprietary Education for fiscal years 2008 and 2009. A license was applied for fiscal year 2010 and their check was cashed and deposited by the Board; however no license was ever issued. Lorman has not filed for a renewal license for fiscal year 2011, 2012, and 2013, nor does it appear a renewal packet was sent to the school; however, for each of those years the school has continued to send in a copy of their updated surety bond, as well as, information on each course offered, with instructor information (our records reflect each of these courses had been approved by the KBA and or other authorizing groups for Continuing Education Credit). Upon discovering this discrepancy Lorman was directed to CEASE and DESIST from any further operation in KY until the Commission could review their case and issue a determination. They have fully complied and furnished all information requested including a complete list of all courses and names of students for each course.

In that it appears there was no intentional misconduct on the part of Lorman; and their mistake was, at least in part, caused by the errors and omissions of the Board in processing their paperwork – based on the recommendation of the Executive Director a motion was made by Glen Wilham and seconded by Len Napolitano to authorize the following settlement; LORMAN is required to pay \$900.00 (\$2700) for each license year where no renewal application was received; and an additional penalty of \$900.00 (\$2700) for each year business was conducted in Kentucky without having necessary licenses – a total of license fees and penalties of \$5700.00. In addition they may not offer additional classes in Kentucky until the renewal license for fiscal year 2014 is received and approved.

## **Applications**

### New Non-Resident Schools

A motion was made by Walter Lee and seconded by Debby Carter to approve the applications of **AeroStar Training Services**, Orlando, FL and Higher **Power Aviation, Inc.**, Fort Worth, TX. to be licensed as non-resident schools. Motion passed.

### New Programs

A motion was made by Cindy Landry and seconded by Len Napolitano to approve **Dennis Badger and Associates**, Lexington, KY to offer the new program *Planning & Zoning Commissions – The Basics*. Motion passed.

A motion was made by Jim Jackson and seconded by Walter Lee to approve **Lincoln College of Technology**, Florence, KY to offer the new program *Phlebotomy Technician*. Motion passed.

### Revise Existing Program for 25% or More

A motion was made by Glen Wilham and seconded by Walter Lee to approve **MedTech College**, Lexington, KY to revise the existing program *Phlebotomy Technician*. Motion passed.

## **Committee Reports**

### Budget Committee

Budget Committee will meet April 17, 2013, at 11:00am, Capitol Plaza Tower, 3<sup>rd</sup> Floor small conference room.

## **ADJOURN**

The meeting of the Commission Adjourned at 11:55am