

# **Kentucky Commission on Proprietary Education**

## **Meeting Minutes**

### **April 20, 2016**

A meeting of the Kentucky Commission on Proprietary Education (KCPE) was held at Capital Plaza Tower in Frankfort, KY on Wednesday, April 20, 2016.

#### **COMMISSION MEMBERS PRESENT**

Chairman Walter L. Lee, Vice-Chairman Jim Jackson, Andy Hightower, Debby Mobley, Sarah Levy, Gerria Berryman, Chase Bannister and Cindy Landry.

#### **STAFF PRESENT**

Misty N. Edwards, Executive Director, Donna Ritchey, Administrative Assistant  
Amy Howard - Legal Office  
Stephanie Belt - Staff Assistant from Budget & Administration Office -EWDC

#### **GUESTS**

Candace Bensel, Kentucky Association of Career Colleges and Schools, Rich Ellison, Interactive College of Technology, Joe Welsh and David Wilkinson, Life-Savers, Inc.,

#### **CALL TO ORDER**

Walter L. Lee, Commission Chairman, called the meeting to order at 1:30 p.m. Eastern Time.

#### **MINUTES**

A motion was made by Ms. Mobley to approve the minutes from the February 24, 2016 meeting. Mr. Bannister seconded the motion. Motion carried.

#### **EXECUTIVE DIRECTOR'S REPORT**

- Job Placement - 94% of schools have reported
- Renewals – Notice sent out on April 4, 2016 that renewals are due May 15, 2016
- Presentation in Lexington
- The report from the external audit of the KCPE for FY 15 should be received by end of the April.
- MD2U will be closing at the end of April

No Action Required

#### **FINANCIAL REPORT**

A motion was made by Ms. Mobley to approve the March 2016 financial report as submitted. Ms. Berryman seconded the motion. Motion carried.

#### **LIFE-SAVERS, INC**

Mr. Joe Welsh, President, requested a stay from being licensed by the KCPE because Life-Savers, Inc. is currently licensed by the Kentucky Board of Emergency Medical Services (KBEMS) and KBEMS will be requesting an exemption for Life-Savers, Inc. from the Legislature next year. The Commission advised that there is no guarantee that the Legislature will approve this exemption and Life-Savers, Inc. must apply for a license from the KCPE. Life-

Savers, Inc. submitted an application on March 31, 2016, but did not include payment. Payment was presented during the meeting. Discussion included approving a conditional license. A motion was made by Ms. Mobley to not approve the conditional license. Mr. Jackson seconded the motion. Ms. Mobley and Mr. Jackson voted for the motion and the remainder voted against the motion. Motion failed. Ms. Berryman recused herself from the vote. A motion was made by Ms. Levy to approve the conditional license based on the fact that Life-Savers, Inc. has an approved license from KBEMS, they have submitted their application as requested by the Commission, they have a surety bond and they have payment today. They must comply with any corrections to the application within 60 days of this conditional approval. Ms. Landry seconded the motion. Ms. Mobley voted against the motion and the remainder voted for the motion. Motion carried. Ms. Berryman recused herself from the vote.

### **APPLICATION FOR LICENSURE AS A CDL TRAINING SCHOOL SKILLS INSTRUCTOR**

*The following applications were submitted for the Commission's review and approval:*

- Johnnie V. Culton, Career Development Center, London, KY
- Mark Steven Bledsoe, CDL Training Services and Consulting, Inc., Elizabethtown, KY
- Tremon Jones, CDL Training Services and Consulting, Inc., Elizabethtown, KY

Johnnie V. Culton's application was incomplete and was denied by the Commission.

A motion was made by Ms. Mobley to approve the application of Mark Steven Bledsoe, CDL Training Services and Consulting, Inc., Elizabethtown, KY and Tremon Jones, CDL Training Services and Consulting, Inc., Elizabethtown, KY. Ms. Levy seconded the motion. Motion carried.

### **NOTIFICATION TO REVISE AN EXISTING PROGRAM FOR LESS THAN 25% FOR**

- ATA College, Louisville, KY
  - Dental Assisting Diploma
    - Revision: Contact/Clock Hours and Credit Hours

A motion was made by Ms. Berryman to approve the program revision for less than 25%. The motion was seconded by Ms. Mobley. Motion carried. Ms. Landry recused herself from the vote.

### **APPLICATION FOR PERMIT TO ACT AS AN AGENT**

*The following applications were submitted for the Commission's review and approval:*

#### Tulsa Welding School

- Sarah L. Navarro, Tulsa Welding School, Jacksonville, FL
- Belinda Renee Lowie, Tulsa Welding School, Jacksonville, FL
- Sean T. Quarles, Tulsa Welding School, Jacksonville, FL

A motion was made by Ms. Landry to approve the agent applications as submitted. Mr. Bannister seconded the motion. Motion carried.

### **APPLICATION FOR PERMIT TO ACT AS AN AGENT**

#### Galen College of Nursing

- Marshall F. Moore, Galen College of Nursing, Louisville, KY
- Tim Zoglmann, Galen College of Nursing, Louisville, KY
- Kaelyn D. Harris, Galen College of Nursing, Louisville, KY
- Matthew W. Johns, Galen College of Nursing, Louisville, KY

A motion was made by Ms. Mobley to approve the agent applications as submitted. Ms. Landry seconded the motion. Motion carried.

### **APPLICATION FOR PERMIT TO ACT AS AN AGENT**

#### New Horizons Computer Learning Center of Lexington and Louisville

- Beth P. O'Neill, New Horizons Computer Learning Center of Lexington, Lexington, KY
- Beth P. O'Neill, New Horizons Computer Learning Center of Louisville, Louisville, KY

A motion was made by Ms. Mobley to approve the agent applications as submitted. Mr. Bannister seconded the motion. Motion carried.

### **APPLICATION FOR A NEW PROGRAM**

- Interactive College of Technology, HVAC Residential, Newport, KY

A motion was made by Ms. Landry to approve the application of Interactive College of Technology as submitted. Ms. Berryman seconded the motion. Motion carried.

### **APPLICATION FOR A NEW PROGRAM**

- Emergency Training Professionals, Inc., Professional Development for Business, Lexington, KY
- Emergency Training Professionals, Inc., Medical Transcriptionist, Lexington, KY
- Emergency Training Professionals, Inc., Medical and Billing Coding, Lexington, KY

A motion was made by Ms. Landry to approve the applications of Emergency Training Professionals, Inc. Motion seconded by Mr. Hightower. Motion carried. Ms. Berryman recused herself from the vote.

### **APPLICATION TO CHANGE THE NAME OF A SCHOOL**

- OnCourse Real Estate, Inc dba American Home Inspectors Training

A motion was made by Ms. Landry to approve the application to change the name of a school from American Home Inspectors Training Institute, Ltd. to OnCourse Real Estate, Inc. dba American Home Inspectors Training. The motion was seconded by Ms. Mobley. Motion carried.

### **NEXT MEETING**

The next meeting is scheduled for Wednesday, May 25, 2016 at 1:30 p.m. Eastern Time at Capital Plaza Tower, Frankfort, KY

### **ADJOURN**

Chairman Lee adjourned the meeting at 3:40 p.m. Eastern Time.