

Kentucky Commission on Proprietary Education

Meeting Minutes

April 22, 2015

A meeting of the Kentucky Commission on Proprietary Education was held on April 22, 2015 at the Capital Plaza Tower in Frankfort, KY.

Members Present

Chase Bannister, Gerria Berryman, Jim Jackson, Debby Mobley, Leonard Napolitano, Chairman Walter Lee, Cindy Landry, Travis Powell and Thomas Zawacki.

Staff Present

Robert Curry, Michelle McElmurray, and Clay Lamb.

Guest Present

Candace Bensel(KACCS), Cindi Alexander (Lake Cumberland), and Don Keller (Truck America Training)

Call to Order

The meeting was called to order at 1:34 p.m.

Meeting Minutes

A motion was made by Jim Jackson and seconded by Debby Mobley to approve the March 25, 2015 meeting minutes. Motion carried.

Executive Director's report

6 Transcripts processed

New Applications to serve as an agent:
Daniel Elam

Galen College of Nursing, Louisville

New Application to serve as a CDL Instructor
John Fulkerson
Elizabethtown

CDL Training Services & Consultant,

Program Revisions Less than 25%
Medical Assistant Specialist
Medical Insurance Billing and Office Admin Specialist
Dental Assistant Specialist

Ross Medical Educational, Bowling Green
Contact/Clock Hours/Credit Hours
Contact/Clock Hours/Credit Hours
Contact/Clock Hours/Credit Hours

Satisfactory Site Visit
A-Pass Weikel, Louisville, KY

April 21, 2015

A motion was made by Debby Mobley and seconded by Jim Jackson to accept the Executive Director's report as submitted. Motion carried.

Financial Reports [Attached]

A motion was made by Cindy Landry and seconded by Gerria to accept the financial reports as submitted. Motion carried.

Change of Location

The application of **A-Pass Weikel**, Louisville, KY to change locations in Louisville is approved.

Motion made by Chase Bannister and seconded by Debby Mobley. Motion carried.

Change of Location

The application of **Art Instructions Schools**, Minneapolis, MN to change locations in Minneapolis, MN is approved.

Motion made by Cindy Landry and seconded by Gerria Berryman. Motion carried.

Report of the By-laws

The by-laws committee presented the Commission with a draft copy of by-laws.

Motion made by Chase Bannister and seconded by Cindy Landry to approve the by-laws as submitted.

Other Business

Alix Adams Model School and Talent Agency Update

Alix has submitted a letter (attached) to the Commission stating that they are relocating and no longer offering classes and will become a talent agency which will not require licensure.

Cowboy Truck Driving, Lawrenceburg, KY

Cowboy was approved at the January 28, 2015 pending a satisfactory equipment list. Cowboy's has received a satisfaction equipment inspection by the KSP.

Closed Session

Motion made by Leonard Napolitano and seconded by Jim Jackson for the Commission to go into closed session pursuant to KRS 61.810(1) (f) and (j) to discuss a personnel matter.

Open Session

Motion Made by Cindy Landry and seconded by Leonard Napolitano that the Commission come out of closed session into open session. No decisions were made in closed session. Motion Carried

Motion made by Leonard Napolitano and seconded by Gerria Berryman to hire Misty Edwards to serve as the Executive Director effective May 1, 2015.

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