

Kentucky Commission on Proprietary Education

Meeting Minutes

August 26, 2015

A meeting of the Kentucky Commission on Proprietary Education was held on August 26, 2015 at the Capital Plaza Tower in Frankfort, KY.

Commission Members Present

Gerria Berryman, Chase Bannister, Jim Jackson, Chairman Walter Lee, Debby Mobley, Sarah Levy, and Stephanie M. Raglin, and Thomas Zawacki, Secretary of the Education & Workforce Development Cabinet.

Staff Present

Misty N. Edwards - Executive Director, Michelle McElmurray - Assistant and Amy Howard – Legal Office.

Guest Present

Adam Hinton – Kentucky Welding Institute, Flemingsburg, KY
Tom Barron - Lake Cumberland
Candace Bensel – Kentucky Association of Career Colleges and Schools (KACCS)

Call to Order

The meeting was called to order at 1:35 p.m.

Meeting Minutes

A motion was made by Jim Jackson and seconded by Sarah Levy to approve the July 22, 2015 meeting minutes. Motion carried.

Executive Director's Report

17 Transcripts processed

Applications to serve as agents:

Venetia Brunette
Dale McGregor

Galen College, Louisville
Galen College, Louisville

Applications to serve as CDL instructors

CK Durrant
William Adkins

CDL Training & Consulting, Paducah
Lake Cumberland, Columbia

Satisfactory Site Visits

Kentucky Welding Institute, Flemingsburg, KY

August 18, 2015

A motion was made by Jim Jackson and Debby Mobley to accept the Executive Director's report as submitted.

Financial Reports [Attached]

A motion was made by Debby Mobley and seconded by Gerria Berryman to accept the financial reports as submitted. Motion carried.

New Non - Resident School

The application of ***At Your Pace Online, LLC***, Grants Pass, OR to be licensed as a non-resident school in Kentucky is approved.

Motion made by Gerria Berryman and Chase Bannister. Motion carried.

New Non - Resident School

The application of ***Empire Learning***, San Diego, CA to be licensed as a non-resident school in Kentucky is approved.

Motion made by Gerria Berryman and Chase Bannister. Motion carried.

Transfer of Ownership

The application of ***Health Education Center***, Louisville, KY to transfer ownership is approved.

Motion made by Debby Mobley and seconded by Sara Levy. Motion carried.

Change of Location

The application of ***Kentucky Welding Institute***, Flemingsburg, KY to Change locations in Flemingsburg, KY is approved.

Motion made by Debby Mobley and seconded by Stephanie M. Raglin. Motion carried.

New Programs

The application of ***Emergency Medical Training Professionals***, Lexington, KY for new programs, ***Breath Alcohol Technician (BAT)***, and ***DOT Specimen Collector Training*** is approved.

Motion was made by Debby Mobley and seconded by Jim Jackson. Gerria Berryman recused herself. Motion carried.

Program Revisions Less than 25%

The application of ***Ross College, Sylvania, OH*** for five program revisions, ***1)Human, Social and Health services (AAS)***, ***2)Medical Billing Administrative Specialist (AAS)***, ***3) Medical Office Management (AAS)***, ***4)Health Administrative Services (AAS)***, and ***5) Medical Assistant (AAS)*** is approved.

Motion was made by Chase Bannister and seconded by Debby Mobley. Motion Carried.

Applications for Instructor Staff & Key Personnel (PE-11)

The following instructors were submitted for the Commission's approval:

Universal Technical Institute Motorcycle/Marine - Orlando, FL

George J. Sadowski Jr.

David Gadacz

Samuel Skipworth

Charles Warren

Justin Tollstrup

Tulsa Welding School – Jacksonville, FL

Terry McWhorter

Universal Technical Institute of Texas, Inc. – Houston, TX

Benjamin Cartwright

Motion was made by Debby Mobley and seconded by Gerria Berryman to approve the PE-11 applications as submitted. Motion Carried.

Other Business

A motion made by Debby Mobley and seconded by Gerria Berryman to authorize commission staff to issue a letter ordering NexGen to Cease and Desist if we do not receive an application by Friday, August 28, 2015.

Update – Software Guild

Software Guild, Louisville, KY submitted a current fire inspection on July 23, 2015.

Budget Committee

Commission members – Debby Mobley, Gerria Berryman, and Cindy Landry have volunteered to be a part of a budget committee that will also include commission staff.

Complaint Committee Report

The complaint committee met on Tuesday, August 25, 2015 and is requesting additional information from both parties via letter. Complaint Committee will bring back a report at the next Commission meeting.

ADJOURN

The meeting of the Commission adjourned at 3:23 p.m.

Motion made by Chase Bannister and seconded by Jim Jackson. Motion Carried.