

Kentucky Commission on Proprietary Education

Meeting Minutes

September 21, 2016

A meeting of the Kentucky Commission on Proprietary Education (KCPE) was held at 300 Sower Boulevard in Frankfort, KY on Wednesday, September 21, 2016.

COMMISSION MEMBERS PRESENT

Chairman Leonard Napolitano, Vice-Chairman Jim Jackson, Chase Bannister, Gerria Berryman, Brian Gupton, Cindy Landry, Sarah Levy, Walter Lee and Debby Mobley

STAFF PRESENT

Misty N. Edwards, Executive Director, Donna Ritchey, Administrative Assistant
Amy Howard - Legal Office
Stephanie Belt - Staff Assistant from Budget & Administration Office

GUESTS

Tom Barron, Lake Cumberland CDL Training School, Inc.
Bruce Kepley, Robin Boughey, Larisa Crawley and Tom Cropper, MedQuest College

CALL TO ORDER

Leonard Napolitano, Commission Chairman, called the meeting to order at 1:30 p.m. Eastern Time.

MINUTES

A motion was made by Ms. Mobley to approve the minutes from the August 24, 2016 meeting. Mr. Gupton seconded the motion. Motion carried.

EXECUTIVE DIRECTOR REPORT

- An Adecco employee has been hired due to the closure of MedTech to assist in the additional workload
- Ms. Edwards and Ms. Ritchey attended two Regulation Trainings conducted by the Legislative Research Commission
- Between July 1, 2016 and September 6, 43 transcripts were processed and mailed
- A site visit is scheduled for September 26, 2016 at St Elizabeth Healthcare in Erlanger for a change of location. A site visit is scheduled on October 12, 2016 at Galen College of Nursing in Hazard for a new resident school.
- Several new schools will be coming on board in the near future

FINANCIAL REPORT

Ms. Belt discussed the financial report. She still has not received information on how the rent will be billed for the new building for the first quarter.

APPLICATION TO AWARD AN ASSOCIATE DEGREE

The following application was submitted for the Commission's review and approval:

- MedQuest College, Lexington, KY

- Associate of Applied Science Degree in Diagnostic Medical Sonography

A motion was made by Mr. Lee to approve the application with the stipulation that MedQuest College provide documentation from their accreditor once they have approved this change. Ms. Berryman seconded the motion. Motion carried.

APPLICATION FOR A NEW PROGRAM

The following applications were submitted for the Commission's review and approval:

- Lincoln College of Technology, Nashville, TN
 - Automotive Technology with AUDI Education Partnership (AT105DAU)

A motion was made by Ms. Mobley to approve the application as submitted. Ms. Landry seconded the motion. Motion carried.

- Knight School of Welding, Louisville, KY
 - Nondestructive Testing (NDT) & Inspection Methods

Ms. Mobley pointed out that the hours on the Table of Contents were hand written. An updated Table of Contents and Catalog with the new program should be provided with this application. Dr. Barron asked if they meet the ASNTC1A level three requirements so the students will be trained to recognize national standards and is the instructor qualified to teach this program? Ms. Mobley made a motion to postpone this application until this information is provided. Mr. Gupton seconded the motion. Motion carried.

APPLICATION FOR PERMIT TO ACT AS AN AGENT

The following application was submitted for the Commission's review and approval:

- Tulsa Welding School, Jacksonville, FL
 - Mary C. Thompson

A motion was made by Ms. Mobley to approve the application as submitted. Mr. Bannister seconded the motion. Motion carried.

MEDTECH COLLEGE CLOSURE

- MedTech College closed abruptly on August 23, 2016. The KCPE received notice on August 24, 2016.
- KCPE staff are participating on conference calls with the US Department of Education twice weekly
- The bond company has been contacted and a Request to Initiate Claim was sent to the bond company on September 14, 2016
- A press release was released on August 30, 2016. A follow up press release will go out to remind students that they have one year to file a claim against the student protection fund.
- Approximately 144 students were active at the time of closing.
- Three students have filed a claim against the student protection fund for an approximate total of \$16,350.00.

- 389 boxes of student records were delivered to KCPE. Meetings with the Department of Libraries and Archives have taken place and will continue to determine how much of the boxes need to be permanently archived
- KCPE will reach out and prepare a checklist and FAQ to send to students who file a claim
- There will be three levels of approval prior to submission to the Commission

NEXT MEETING

A work session focused on regulations is scheduled for 12:30pm EST on Wednesday, October 26, 2016 at 300 Sower Boulevard, Frankfort, KY. The Commission Meeting will follow at 1:30pm EST.

ADJOURN

A motion was made by Mr. Jackson to adjourn the meeting. The motion was seconded by Ms. Berryman. Motion carried.