

Kentucky Commission on Proprietary Education

Meeting Minutes

September 23, 2015

A meeting of the Kentucky Commission on Proprietary Education was held at Capital Plaza Tower in Frankfort, KY on Wednesday, September 23, 2015.

COMMISSION MEMBERS PRESENT

Chairman Walter L. Lee, Gerria Berryman, Debby Mobley, Brian Gupton, Cindy Landry, Sarah Levy, Chase Bannister, Stephanie M. Raglin, and Thomas Zawacki, Secretary of the Education & Workforce Development Cabinet.

STAFF PRESENT

Misty N. Edwards - Executive Director and Amy Howard – Staff Attorney

GUEST

Candace Bensel – Kentucky Association of Career Colleges and Schools (KACCS)

CALL TO ORDER

Walter L. Lee, Commission Chairman, called the meeting to order at 1:30 p.m.

MINUTES

A motion was made by Sec. Zawacki to approve the minutes from August 26, 2015. Ms. Raglin seconded the motion and the motion carried.

EXECUTIVE DIRECTOR'S REPORT

10 Transcripts processed

Applications to serve as agents:

Rebecca Chenault

Christian Cullip

William Clemmons, Jr.

Medtech College, Lexington, KY

Lincoln College of Technology, Indianapolis, IN

Tulsa Welding, Jacksonville, FL

Applications to serve as CDL instructors

Dalibor Sucur

Roger Hicks, Sr.

Truck America Training, Shepherdsville, KY

Lake Cumberland CDL Training, Columbia, KY

A motion was made by Ms. Berryman to accept the Executive Director's report as presented. Ms. Mobley seconded the motion and the motion carried

MONTHLY FINANCIAL REPORT [Attached]

A motion was made by Ms. Mobley and seconded by Mr. Gupton to accept the financial reports as presented. Motion carried.

PROGRAM REVISIONS FOR LESS THAN 25%

The application submitted by Medtech College, Lexington, KY to make revisions for less than 25% to the Medical Lab Technology program. The program will move from 1689 clock hours to 1700. The quarter credits will change from 123 to 124.5. The length of the program remains unchanged.

Motion was made by Ms. Landry to approve the program revision for less than 25% to the Medical Lab Technology program submitted by Medtech College, Lexington KY. Ms. Berryman seconded the motion and the motion carried.

PROGRAM REVISIONS FOR 25% OR MORE

The application for Brown Mackie College, Hopkinsville, KY to make revision for 25% or more to the Medical Assistant, Diploma program. The program revisions include the course name, curriculum content and program length.

Motion was made by Mr. Gupton to approve the program revision for 25% or more to the Medical Assistant, Diploma program submitted by Brown Mackie College, Hopkinsville, KY. Ms. Raglin seconded the motion and the motion carried.

APPLICATIONS FOR INSTRUCTOR STAFF & KEY ADMINISTRATIVE PERSONNEL (PE-11)

The following instructors were submitted for the Commission's approval:

Universal Technical Institute

Guisepe Cinardi -U.T.I of Illinois, Inc.
Shaun Hughes – NASCAR Technical Institute

Evidence in Motion

Jennifer Fernandez

New Horizons Computer Learning Center of Louisville, KY and Lexington, KY

Douglas Amtower
Kelly Vince
Terri Lacobucci
LaTysha Simmons
Darrell Brantley
Kristen Eli
Jayson Stillwell
Paul Strickland

Motion was made by Ms. Mobley to approve the Instructional Staff & Key Administrative Personnel forms as submitted by the institutions. Mr. Gupton seconded the motion and the motion carried.

OTHER BUSINESS

Complaint Committee

Chairman Lee appointed Ms. Stephanie M. Raglin to the complaint committee.

Budget Committee

The budget committee is scheduled to meet on Thursday, October 8, 2015 at 10 AM Eastern Time at ATA College in Louisville, KY.

National Association of Home Inspectors (NAHI)

The commission determined the National Association of Home Inspectors (NAHI) is exempt at this time from licensure due to the fact that NAHI is exempt under section 501(c)(6) by the Department of the Treasury/Internal Revenue Service as a nonprofit institution. A letter shall be issued by the executive director.

NEXT MEETING

The next meeting is scheduled for Wednesday, October 28, 2015 at 1:30 p.m. at Capital Plaza Tower, Frankfort, KY.

ADJOURN

Ms. Raglin made a motion to adjourn at 3:45 p.m. The motion was seconded by Mr. Gupton and carried.