

Kentucky Commission on Proprietary Education

Meeting Minutes

September 24, 2014

A Meeting of the Kentucky Commission on Proprietary Education was held on September 24, 2014 at the Capital Plaza Tower in Frankfort, KY.

Members Present

Gerria Berryman, Debby Mobley, Chairman Walter Lee, Travis Powell, Chase Bannister, and Secretary Zawacki.

Staff Present

Robert Curry, Michelle McElmurray, and Rosemary Holbrook

Guest Present

Candace Bensel(KACCS), Cindi Alexander, and Glenna Goins

Call to Order

The meeting was called to order at 1:32 p.m.

Meeting Minutes

A motion was made by Travis Powell and seconded by Debby Mobley to approve the August 11, 2014 meeting minutes. Motion carried.

Executive Director's Report

39 Transcript Requests Processed

Renewal Applications to serve as CDL Instructors

Oliver Watkins	Truck America Training, Shepherdsville, KY
Jimmy Gibson	Truck America Training
Karen Dean	Truck America Training
Shelby Wooldridge	Truck America Training
Edward Stephens	Truck America Training
Glen Wilham	Lake Cumberland CDL, Columbia, KY
Kevin Withers	Lake Cumberland CDL
Robert Winn	Lake Cumberland CDL
Jimmy Lawson	Lake Cumberland CDL
Keith Adkins	Lake Cumberland CDL
Don Wilham	Lake Cumberland CDL
Glendia Burton	Lake Cumberland CDL
Henry Graves	Lake Cumberland CDL
Gary Hayslip	Lake Cumberland CDL
Rob Wilson	Lake Cumberland CDL
Rick Shelton	Lake Cumberland CDL
JD Gray	Lake Cumberland CDL

Ruth Thompson	Lake Cumberland CDL
Irl Ames	CDL Training & Consulting
Gregory Dunning	CDL Training & Consulting
Ann Bailey	CDL Training & Consulting
James Hall	CDL Training & Consulting
Gary Hoyt	CDL Training & Consulting
Douglas Underwood	Career Development Center, London, KY
Edward Minton	Career Development Center
Michael Clem	Dr. Boden Truck Driving School, Winchester, KY
Harold Keeton	Dr. Boden Truck Driving School, Winchester, KY
Glenn Johnson	Dr. Boden Truck Driving School, Winchester, KY
James Dicken	Dr. Boden Truck Driving School, Winchester, KY
Steven Lester	Napier Truck Driver Training, Hamilton, OH
Aimee Napier	Napier Truck Driver Training
Darrell Napier	Napier Truck Driver Training
Rodney Abrams	Napier Truck Driver Training
David Grove	Napier Truck Driver Training
Ernest Ohlhauser	Napier Truck Driver Training
Merle Smith	Napier Truck Driver Training
Clozell Williams Jr.	Napier Truck Driver Training
Steven Hamilton	Truck Driver Institute, Sellersburg, IN
Michael Wilson	Truck Driver Institute
Forrest Land	Truck Driver Institute

Renewal Applications to serve as agents Approved:

Cindi Alexander	Lake Cumberland CDL, Columbia, KY
Glen Wilham	Lake Cumberland CDL
Vivian Ingram	Career Development Center, London, KY
Arjay Godston	Art Instruction Schools, Minneapolis, MN
Brad Wolfzorn	Art Instruction Schools
Patricia DeGeorge	ATA College, Louisville, KY
Kevin Jones	ATA College
Jordan Maier	ATA College
Marshall McCall	ATA College
Kyle Riggs	ATA College
Ashley Cooper	Medtech College, Lexington
Evan Croley	Medtech
Hillary Fugate	Medtech
Lindsay Stark	Medtech
Michia Stewart	Medtech
Joia Patterson	Medtech
Deberia Alexander	Brown Mackie, Hopkinsville
Curtis Varner	Brown Mackie
Melissa Sewer	Brown Mackie
Amy Plock	Brown Mackie
Myshayla Herron	Brown Mackie
Aumbrea Sanders	Galen College of Nursing, Louisville
Amy Spanyer	Galen College of Nursing
Daniel Squires	Galen College of Nursing
Terri Thomas	Galen College of Nursing
Allida Thomas	Galen College of Nursing
Jennifer Abramson	Galen College of Nursing
Kristin Blevins	Galen College of Nursing
Sandra Carroll	Galen College of Nursing
William Crane	Galen College of Nursing
Michelle Hellums	Galen College of Nursing
Holly Hilger	Galen College of Nursing

Lorman Education
September Seminars
Notification of School Closure
Site Visits

Public Contracts and Procurement Regulations in KY
Advanced Sales and Use Tax in KY
Mid-American Truck Driving, Shelbyville, KY
Bluegrass Professional School of Massage Therapy,
Lexington, KY Satisfactory Site Visit conducted on 9-23-14

Motion made Gerria Berryman and seconded by Debby Mobley to accept the Executive Director's report as submitted. Motion carried.

Financial Reports [Attached]

A motion was made by Debby Mobley and seconded by Gerria Berryman to accept the financial reports as submitted. Motion carried.

New Non- Resident School

The application of **Harrison College** to be licensed as a Non-Resident School in Kentucky is approved.

Motion made by Travis Powell and seconded by Chase Bannister. Motion carried.

Change of Location

The application of **Bluegrass Professional School of Massage Therapy, Lexington, KY** to change locations in Lexington, KY is approved.

Motion made by Travis Powell and seconded by Chase Bannister. Motion carried.

New Program

The application of **Knight School of Welding, Louisville KY**, for new program, **TIG (GTAW) Stainless Pipe Welding 2" & 4"** is approved.

Motion made by Debby Mobley and seconded by Gerria Berryman. Motion carried.

New Programs

The application of **Dennis Badger and Associates, Lexington, KY** for two new programs 1) **FHA Appraisals & the HUD 4150.2 Handbook** and 2) **Appraising Green II** is approved subject to the following condition – no class may be advertised for or conducted with Kentucky students until the Kentucky Real Estate Commission has given formal approval of the same and that approval has been transmitted to the Kentucky Commission on Proprietary Education.

Motion made by Travis Powell and seconded by Chase Bannister. Motion carried.

New Programs

The application of **Universal Technical Institute, Houston, TX** for three new programs, 1) **Core Collision Repair & Refinish Technology** 2) **Core Collision Repair & Refinish Technology with Estimating** and 3) **Collision Repair & Refinish Technology with Estimating** is approved.

Motion made by Gerria Berryman and seconded by Debby Mobley. Motion carried.

Truck Driver Institute

Motion made by Travis Powell and seconded by Gerria Berryman to remove the 120 day conditional license. Motion carried.

Regulation update

KCPE staff met with the regulation review sub-committee on September, 20, 2014 for approval of the nine regulations. The nine regulations were approved with a possible subject matter committee picking up for a meeting in October. If they don't meet in October, the regulations will be in effect sometime in November.

Audit update

KCPE's 2 year audit is complete and we had no findings. Our next audit will take place on an annual basis.

Other Business

Secretary Zawacki presented Commission members with the 2014 KECC campaign pledge forms.

Closed Session

Motion made by Debby Mobley and seconded by Travis Powell to enter into a closed session. Motion carried.

Motion made by Debby Mobley and seconded by Gerria Berryman to come back out of closed session. Motion carried.

Motion made by Travis Powell and seconded by Chase Bannister for KCPE staff to contact the Attorney General's Office to enforce licensure requirements on Alix Adams Model & Talent Agency in Louisville, KY and to further investigate operation of Alix's. Motion carried.

ADJOURN

The meeting of the Commission adjourned at 2:46 p.m.